



**MINUTES OF CNASA MEETING
November 22, 2015**

Meeting chaired by Shawna Wiebe was called to order on November 22, 2015 at 4:30 pm Central (6:30 pm Atlantic).

Online attendance by: Shannon Cole, Collin Veinot, Karen Doughty, Shawna Wiebe, Angela Slauenwhite, Carly Smith, Lee Anne Kelly and Caroline Carrier.

Missing: Rhonda Shewchuk, Vanessa Lobo

Minutes: Draft September 2015 Minutes had been emailed to Board members for review prior to this meeting. Angela motioned the September 2015 Minutes be accepted as is, Lee Anne seconded the motion; all in favor. Motion carried.

Secretary's Report (Lee Anne):

No correspondence has been received except for the latest CKC invoice which was forwarded to Collin. The website is coming along, I expect to see a draft any time. There was a delay last week with retrieving photos from the old site to put on the new (i.e. Nationals info). Theresa and Butch Boucher have offered to help with English to French translations. The Booster with the Island Dog Club was written up by Angela and included in the Newsletter.

Treasurer's Report (Collin):

Collin posted a financial statement on the Board list for review prior to the meeting. The bank account has a balance of \$17,875.41 and the PayPal account has a balance of \$3,743.12. Until information is received from Melissa it is unknown what the deposits and withdrawals are for. Melissa and Clare are now removed from the accounts and signing authority currently sits with Shawna and Collin. Lee Anne is waiting for the Charlottetown bank branch to contact her to set up signing authority as well. Carly motioned to accept the treasurer's report, Angela seconded; all in favor. Motion carried.

Old Business:

Banking: Further discussion regarding deposits and cheques - it is known there are cheques to be deposited and bills to be paid. Shannon will be resending a cheque from her Specialty, and Caroline's stock trial payments have not been processed. Payments for ads in the Quarterly also may not have been processed.

Action Item: Shawna will send a formal request in the form of a letter to Melissa requesting all banking information and records be forwarded to Collin immediately via registered mail. Melissa will be reimbursed for postage.

Nationals: 2017 Nationals in Manitoba seems like the best plan. Shannon was speaking with Rhonda in regard to agility. It was suggested to run two agility trials with jumpers and standards only, and the herding person may be able to run the agility. Rhonda will forward paperwork to give an idea of costs. CNASA would be using the MCA show grounds and secretary. Decision to be made over hiring our own judge or cost sharing with MCA. MCA obedience and rally trials would be used and offer a CNASA HIT award. The MCA judge is James Reynolds. A contract should be drafted outlining agreements/expectations between CNASA and MCA. Documents are to be uploaded

to the Yahoo Board files in the Nationals folder. Shannon and Shawna will discuss stock with Faye later on.

Discussion on regional specialties in 2016 - host in various provinces and widely promote the Nationals in 2017.

Website: A live draft of the website should be available very soon. There were delays with retrieving photos from the old site and uploading to the new one. New photos can be uploaded at any time and we can showcase brags periodically. Costs for the new site were included in the Fall Quarterly and never received feedback from the membership, positive or negative. Silence is golden?

Puppy Pkg: Shawna asked for someone to Chair the puppy package and organize the content. Shannon stepped forward to accept the role. Content is to be forwarded to Shannon and Caroline offered to help translate from English to French. Lee Anne offered to try French to English conversions, but will ask for help if it's too much of a challenge. Theresa and Butch Boucher both offered to help with translations after they return in mid-December from a trip.

Caroline suggested asking Shelly Hollen Wood for permission to use her illustrated standard. Carly offered to make contact to request use for judges' education purposes, and also to post on the new website.

The topic of Judges' Education is tabled for a future meeting.

A post will be made on the facebook page asking for member contributions to the puppy package. A list of topics will be posted for people to respond with articles.

Fundraising: Angela has been generating revenue with ads in the Quarterly; two editions brought in \$70, plus an addition donation by one person. Lee Anne asked about CNASA swag being available for sale, but this is done for Nationals. Shannon will be setting up Mom's Pantry online sales in the new year, plus garage sales in the spring. Carly would like to arrange a swab clinic with PawPrint or set it up with a vet tech to do blood draws. Shawna mentioned a grooming seminar will be done in her area. MCA can be asked if CNASA can set up a silent auction table or a raffle basket. CGN evaluations are another source of funds. Caroline recently completed paperwork to become an evaluator. This can be offered to both purebred and non-purebred dogs and does not have to take place in conjunction with a show.

Shannon suggested a fund raising goal of \$500 per region, but for areas with few members, or non-participating members, that amount is not attainable. Past goals were \$20 per member and that was not met. Angela suggested the formation of a Fundraising Committee and polling the membership for interested parties. It needs to be made clear to the membership that without fundraising and their participation then Nationals may not happen. The by-laws state we must hold Nationals every two years. Failure to do so could result in loss of CKC sanctioning.

The topic of Forming Committees is tabled for a future meeting.

Further discussion on Nationals is tabled for a separate meeting.

Special Titles: Angela had been asked why CNASA only recognized the agility standard intermediate title and not others. CNASA follows ASCA requirements. It was explained that Standard encompasses all other levels. Wording on the Special Awards page of the website will be reviewed and explanations for titles can be posted to make it clear why certain ones are being recognized over others.

Housekeeping: General consensus the yahoo files should be better organized into categories with sub-folders created to group like items together. The old BOD files should be copied over to the new BOD list so current Board members have full access. Everyone with access to the old files can take part in re-organizing the data.

Collin moved to adjourn the meeting, seconded by Karen. Meeting adjourned at 7:00 pm Central (9:00 pm Atlantic).

DRAFT